

CVNA Meeting Minutes for September 1, 2021 • 7 – 9 p.m. via Zoom

Attendees: Anna Browne, Elise deLisser, Prakash Joshi, Gene Lynard, Brendan McGillicuddy, Maryellen Read, Guest Randy Pellegrini.

Business Meeting: 7 – 7:30 p.m.

- ! Action: Sept 2, 2021, agenda approved — Anna made motion, Gene seconded, unanimous yes.
- Action: June 2, 2021, minutes — vote on approving June meeting minutes in October. Revised June meeting minutes to remove Brendan from attendees and Brendan abstains from approving June meeting minutes.
- ! Action: Approval of next month's SW News article — Elise made motion, Anna seconded and shared article via screen share for unanimous approval.
- ! Action: Reimburse Maryellen for Zoom fees of \$149 with agreement to place account in CVNA name and have account accessible to all board members. Elise made motion, Anna seconded, unanimous approval.
- ! Action: Agreement to address L&C house parties with letter from the board regarding the issue. Brendan agrees to draft a letter to David Reese with copies sent to appropriate L&C team members. Letter to include information on the large size of the parties and lack of face masks, which is a breach of the Oregon governor's mandate. The letter will seek a resolution of this matter so as to avoid reoccurrences in the future.

7:30 – 8:30 p.m. General Discussion

- ! Directors and Officers, or D&O, insurance has not yet been acquired by the city (EPN) for CVNA coverage. All discussions held during this meeting are for education, formatting and establishing discussion parameters for future policy decisions.
- ! Continuation of electronic platform meetings for 2022.
- ! Land use issue (Brendan) addresses large L&C gathering at 9532 S. Kelly (COVID super-spreader concern).
- ! Discontinuation of Nextdoor posts due to feedback.
- ! Future presentations for Civic Life and SWNI leadership board requests presentations occur during our evening meetings vs. Civic Life suggestion of meeting options during the day.
- ! Continuing with SWNI fiscal sponsorship. Reviewed SWNI services. They do not include insurance. Prakash asks for researching opting for insurance through SWNI. Elise will follow up with Leslie Hammond.
- ! Shelter-to-housing discussion, St. Mark's property research and follow-up monitoring (ownership vs. leasing).
- ! Research of Zoom account options, which include:
 1. Reimburse Maryellen for Zoom account and revise Zoom account name to reflect CVNA community ownership vs. Maryellen.
 2. Use SWNI Zoom account at no cost. SWNI account usage requires scheduling meetings ahead with SWNI and confirmation of meeting availability due to other neighborhoods using the access. SWNI account also requires SWNI rep to open meetings and turn over host controls to Maryellen and/or other CVNA members.
 3. Purchase new Zoom license as CVNA account for \$149 annual fee.

CVNA-SWNI Article subject coverage suggestions:

Prakash National Night out; CVNA schedule; Gene shares that approximately 80 attend the NNO event in his immediate neighborhood that occurs annually; Maryellen suggests time sensitive events; Brendan suggests new business owner communication and acknowledgement.

Oral submissions with Action Items:

- ! Transportation — Prakash Joshi
- ! Public Safety — Gene Lynard
- ! Watershed Report (digital report)
- ! Treasurer Report (digital report)
- ! Land Use (see log sheet documentation)
- ! SWNI
- ! Riverview Natural Area (RVNA Digital report) — John Miller
- ! Special Advisors

Action Plan:

- ! Revise Land Use Log sheet St Mark's documentation
- ! Continue to monitor Land Use actions from the city
- ! Continue to add Land Use Notations (Maryellen) in committee reports
- ! Continue to monitor Civic Life transition process. (insurance coverage and neighborhoods)
- ! Vote on L&C letter prior to next L&C workgroup meeting
- ! Elise to follow up with SWNI regarding obtaining insurance through SWNI
- ! Elise to respond to Civic Life requesting evening meeting
- ! Zoom license logistics follow up
- ! Prakash considering writing response for shelter-to-housing issue

Document Process Review

Draft, send out for discussion, group content revisions, Anna edits and group votes on final.

Next meeting date scheduled for **Oct. 6, 2021.**

Approved Final Meeting Minutes will be posted on collinsview.org