

CVNA Board Zoom Meeting Minutes — June 3, 2020

Minutes are posted on collinsview.org

Members present: Anna Browne, Bob Fischer, Brendan McGillicuddy, Dave Johnston, Dixie Johnston, Elise deLisser, Fran Laird, Gene Lynard, Mark Duntley, Maryellen Read, Prakash Joshi, Sylvia Bogart.

Unanimous approval of June 3 Agenda, April Meeting Minutes, SW News Article

Bylaws Amended: Unanimous vote to adjust Article I, Section 3 d) Quorum (changed from requiring a minimum of 7 to 5 board members. This was approved last year as an ad hoc vote).
Voting: Elise MM ; 2nd Anna all in favor.

Unanimous approval of Collins View Operation Policy Statement with amendments.

[Final Policy statement is attached at the end of this document]

Dave voted YES for approval "...IF CVNA is willing to accept his limitations."

Elise: clarifying: "...You vote yes if it didn't require you to be a part of it or abide by it."

Dave says "Yes." He is "interested, not committed."

Elise: The policy statement says that all the members agree to communicate by email, so as to receive and respond to communications from the city promptly. It gives us "strategic depth," which means all the members can pick up the ball and go when the committee chair is gone, not being restricted to one member having essential knowledge and responsibility of response (and everyone else being in the dark). Dave and Dixie not being on email isolates them from the ongoing situation, conversations and developments *and* Elise is concerned about their understanding of a document after hearing it read over the phone, which is not the same as being able to read the text of a document. Everyone seeing/understanding the same information is part of the purpose of this policy statement. Right now, the team needs to have information as it is presented, which requires everyone to be on email. The issue is how the team going to work to the benefit of the community.

Dave brings up that he is a lawyer and cannot retain his license or give legal advice unless he has CVNA Land Use Chair title. "I cannot help with any land use advice or legal advice."

Sylvia can see a team approach (all board members get land use and other committees' city notices) working. The city has been moving faster on relying on electron communications because of the Covid emergency. This communication is faster than postal hard copy.

Election Results of Private vote: The board stays as it is; everyone stays on.

- **Elise:** "Caveat Dave & Dixie, you and I will be working on the email communications in accord with the policy that the Board has approved."

Committee Reports:

Lewis and Clark College, Mark Duntley: L&C been online since 3/18/2020. No actual commencements; they are virtual or recorded. Campus is very quiet, deserted. Staff is working

online and on partial furlough. Lots of plans in place to make it safe for students. All overseas travel for the college has been canceled. Goal is to have 555 students (this has been met) to arrive. We are hopeful that the college will have a normal-sized class in the fall.

Parks, Brendan McGillicuddy: Watershed didn't meet in March or April. Stormwater manual is being updated. The slow percolation in SW soils is a concerning condition. Native plantings are included in this discussion. Tryon Creek Watershed Council participated. We hope that will continue.

Westside Watersheds Resource Center contract was renewed for 2020-2021. This is good news.

- **Parks:** no concerts or movies this summer. Shutting down everything except the lunch program. Rachel Felice moved up in PPR. New contact is Earl Sprayley. Parks' budget is further diminished; 450 people laid off from parks. Budget is lacking transparency for next fiscal year.
- **Dixie** said PPR is thinking up opening 20 new sites before the end of the year. Brendan will ask about that tomorrow night.
- **Brendan's research project:** He will get back to us. We support Brendan's project:

National Night Out has been moved to Oct 6. or that week

Sylvia: It gets dark early in October. Neighborhoods can choose to do something on the weekend. The Public Safety Committee discussed making their Police Appreciation Event the same night as NNO.

- June registration is in the SWNI [June] paper. Civic Life will send an email in June re: registration. Need registration for Certificate of Insurance. It's hard to know what's going to happen regarding social distancing.

Treasurer report: Sylvia: \$59.17. From Kroger to CV will show on the next statement.

NEIGHBORHOOD ASSOCIATION RESTRICTED ACCOUNT SUMMARY SHEET

Collins View Neighborhood Association
July 2019 through May 2020

RS-CVNA General

FYE 6-30-2019 Balance	\$915.95
<u>FY 2019-2020</u>	
04-30-2020 Balance	\$262.78
May 2020 Activity	\$0.00
05-31-2020 Balance	\$262.78

RS-CVNA Nature & Science Series

FYE 6-30-2019 Balance	\$0.00
<u>FY 2019-2020</u>	
04-30-2020 Balance	\$118.96
May 2020 Activity	\$0.00
05-31-2020 Balance	\$118.96

NOTE: On 1-21-2020, \$130.00 was paid out of the RS-CVNA General account to reserve the auditorium for the Collins View Songbirds talk, which was eventually cancelled due to Covid-19. SWNI received a credit for this reservation. When we are able to reschedule this event, SWNI will use \$130.00 of its credit towards rescheduling another event for Collins View NA.

Zoom account. SWNI will purchase any neighborhood (CV wants its own license) that wants a Zoom license. CV would schedule its own meetings, then record them to the cloud. Zoom meetings after Covid might be something that will enable more people to participate. It will go to our goal of being more inclusive.

- **Fran MM to send a letter requesting CV have its own Zoom account, purchased by SWNI, Brendan 2nd;** all in favor.

Community Engagement Allocation: (\$1000 maximum) Everyone voted in favor of Fran writing up the application, adding bigger CVNA meeting signs to the list of PPE supplies. Gene said “Bob suggested a gurney.” Very expensive.

Committee Reports:

Transportation. Prakash Joshi: Maplecrest Dr. is being besieged by fast traffic because of construction detours. We talked to city. City has never done counts on Maplecrest streets so they don't know basis of the counts they have taken now. A neighbor is very concerned about trucks and city heavy equipment using Maplecrest Dr.

Anna: extra traffic with the trucks has to do with the home construction too.

- **Light Rail:** One of our suggestions, **a pedestrian/bike bridge over I-5**, has been taken up and is part of the Light Rail project. We need to keep an eye on this project. Notification from John Gibbons that they are moving Transportation Center to 13 & SW Barbur.
- **Some kind of shuttle** to get us to the transportation center is the second part of the proposal. Nothing has happened. Light rail is not accessible to us. This needs to be part of the discussion.
- **Improvements:** How they are going to do the road improvements on the list for the last three months nothing has been taken care of. We need to know how/when they are going to do these. How they are going to deal with the list items that are already in place?
- **20 is Plenty signs. Anna:** neighbors are asking for them.
- **Prakash:** Signs do work. Yes, we need this. I will follow up.
- **We wrote the letter about density.** Multnomah Neighborhood Assoc. also wrote a letter that matches almost exactly our issues.
- **Brendan: Case file with PBOT regarding Brugger, no parking on one side.** There is a case file on that right now.

Public Safety Gene Lynard: The Public Safety Committee met in early May via Zoom. The main event was that Jenni Pullen and Sarah Berkemeir (community safety coordinators) attended and provided us with Community Safety Program updates that included letting us know they have completed Neighbors Together training and are developing new training on social isolation and ways to help out others who may be in need. They are also looking at new ways of doing business targeting elders and vulnerable people. Additionally, they have been focused on

responding to concerns how best to board up businesses that have been temporarily closed. They also reported that they are open for business while working from home. The Central team can be reached at (503) 823-4257.

Our June meeting will discuss ways to follow up with Commissioner Eudaly about our March 13, 2020, letter inviting her to an upcoming committee meeting to discuss the interview she had with OPB regarding the city's former Neighborhood Watch Program. We also plan on finalizing our 2020/21 Action Plan and begin planning our 2021 Emergency Preparedness Fair.

NET Bob Fischer: NETs are not going to be used for contact tracing. Contact tracing is by phone, managed by Multnomah County.

- NET program downtown. Covid hit them hard. With the budget take-back, training programs are on hold; staff is on rotating furloughs.
- This last weekend NETs, including Brendan and I, were there to clean up graffiti. Not sure we were doing very much good.
- NETS are on call to deliver food. Volunteerism is being used, just not what we have been trained for.

Land Use, Dave Johnston: Transportation Impact plan for Lewis & Clark was approved. "No comments from the neighborhood."

- **Lobelia Development.** Dave met with the planner of the property and all seems to be in order, so there is no reason to oppose it. I was contacted by one neighbor.
- I would think what Sylvia had was a decision to approve four narrow houses on the lot.
- **Brendan:** There is a stormwater management on that site: I have grave concerns because they are looking to build porches over a sand pit that would percolate funneled stormwater onto street. They are mandated to make a new catch basin at the corner to collect storm water.
- **Dave: RIP** is alive and progressing. Amendment changed the basic RIP but will be voted on later in the year. Testimony today (June 3, 2020). They are planning to continue on the 11th. Votes on the amendments on the 15th. [postponed] Out of seven amendments, we were interested in infrastructure #5 and #6.
- "Whole different purpose to the thing is providing housing for minorities and Hispanics."

Dave Johnston: Presentation to the Board regarding Dave & Dixie, as Land Use Chair, being able to communicate on internet, in order to comply with CVNA Policy Statement:

We will not be able to get internet or buy computer until Covid is over.

If you don't keep me as a board member, I do not have a law license if I'm not Land Use Chair. I cannot continue to help with land use advice, legal advice with CUP situations.

Elise: I am never choosing technology over a person. We need to be able to react to Covid emergency. I would not want any of these team members be put in jeopardy [by passing hard copy paper to D&D]. We are talking specifically about communication, how the team is going to work.

Dave: what is the benefit/disadvantages for the neighborhood as a whole?

Prakash : “Chatter among neighbors is a very important issue. There is no reason why Dave & Dixie can’t help out even if they are not Land Use Chairs. This may be something to explore.

Dave. If I am providing any information, it would be a criminal offense.

Elise: Basically you would either work under the title of Land Use, or you would be pulling out entirely?

Dixie: Is there anything that anyone in the neighborhood feels that they must talk to us about that is that imperative?

Dave. Who else is going to know what to look for at Land Use? I can get it from the website. SWNI takes too long to forward to me.

Sylvia: More and more the city is going to email with links; go to website and see all the applications.

Electronic notice went on 5/28. You would have received that. (this is a team approach)

Elise: Electronic notification from the city gets to her>us much faster.

Does this mean you are interested in getting a computer or are you not interested?

What is the time frame of responding to an email? I would say 24 hrs.

Anna: 24-48 hrs. [“24-48 hrs” response time was included in the agreed-upon amended Policy Statement]

Collins View Neighborhood Association Board Member Position Operating Policy

In order to operate safely and efficiently during the COVID 19 pandemic, the Collins View board members agree to communicate with each other and the community electronically via email. The previously accepted methods of paper and in person communication have been terminated due to the extensive risk to the health and safety of the Collins View board members and the Collins View community. Meetings will be held via electronic platforms that best support the meeting needs and goals. The community will be able to contact and access all board members via email address outreach@collinsview.org .

This use of email communication provides all board members with timely and efficient access to the concerns, issues and notifications communicated to the CVNA board by the City of Portland, CVNA neighbors and SWNI. Email communication enables CVNA board members access to impending time-sensitive issues, neighbor concerns and the ability to collaborate and assist when other board members are unable to. Committee Chair communication and email to neighbors, board members and city agencies, facilitates work in committee specific areas for the purpose of sharing and leading team solutions. Committee leadership does not include territorial controls of neighborhood communication or decisions. Board and committee member email communication will be cc’d to all board members for communication regarding neighborhood issues, actions and information updates generating a strategic depth of team knowledge. Board and committee member timely response to inquiries should be completed within 24-48 hours.

Collins View board member positions are designed to represent and advocate in the best interest of the Collins View Neighborhood. Board positions provide the members with the authority and responsibility to research and collaborate with other neighborhoods and agencies to obtain information regarding activities, events, property purchases, building and land usage, neighborhood infrastructures, health and safety issues, transportation issues, environmental concerns, parks and natural areas, disaster planning resiliency and how they affect the livability of Collins View neighbors and their neighborhood.

Any and all views or opinions stated or actions initiated as a representation of the Collins View Neighborhood Association requires board authorization and a majority board vote of agreement. Board members may not represent personal opinions or views on behalf of the Collins View neighborhood.

Collins View board representatives are responsible for representing the neighborhood by acting on and responding to concerns brought to the board via their neighbors, City of Portland, SWNI or Collins View neighborhood board members. Board member communication and email responses to committee representatives facilitates the work in their specific areas for the purpose of sharing and leading team solutions. When the Collins View board obtains a majority vote to proceed with an agreed-upon neighborhood action or opinion, board members may not decline, abstain or refuse to act on behalf of the neighborhood regardless of or due to a difference of opinion. The Collins View Neighborhood Association is a team working together on behalf of the Neighborhood.

Approved and ratified June 3, 2020

End of Minutes

Submitted by Maryellen Read, Secretary